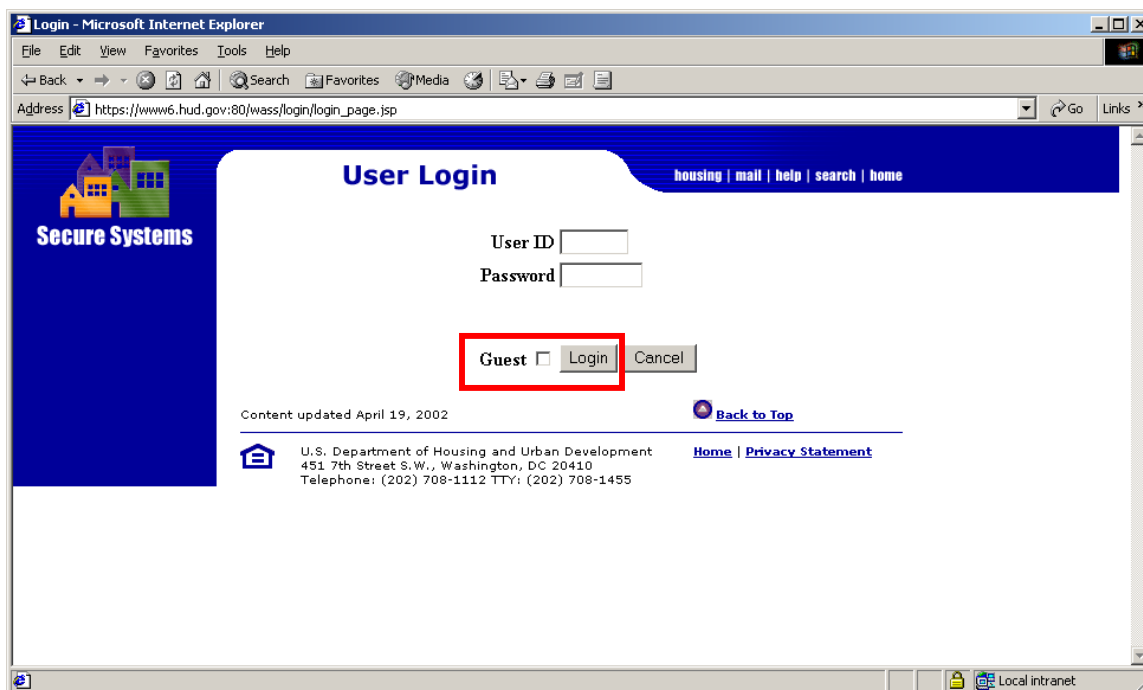


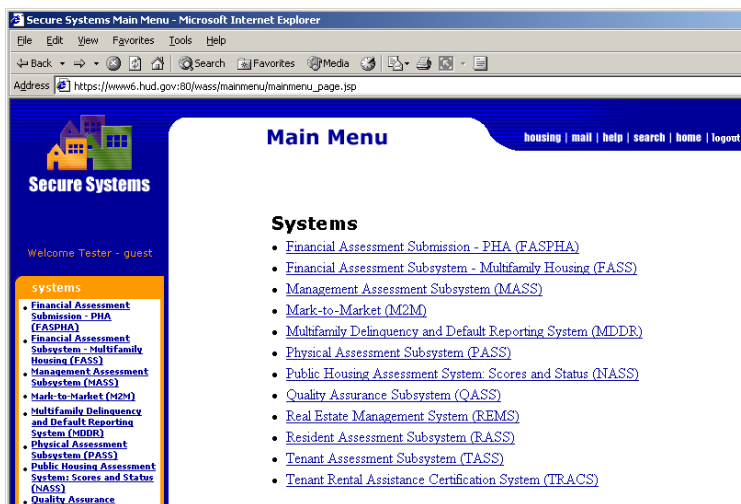
Secure Systems Access – Single Sign-On Pilot

Effective June 1, 2004, HUD employees will have to follow a new procedure for logging into the REAC's Secure Systems. This is a security enhancement that has been employed by Headquarters' staff for several months. In order to successfully navigate to the REAC Secure Systems applications after June 1, 2004, please follow these instructions. In a future release, (tentatively August) the login procedures will be simplified. We appreciate your accommodation of this new procedure and appreciate your patience while we work on this new enhancement.

- 1) To access REAC Secure Systems applications, please use the URL <https://hudapps.hud.gov:80/ssmaster>. **NOTE:** Typically, you start typing URLs into your web browser with "http://" to access the website. You **must** start the URL for the REAC Secure Systems applications by typing "https://" in order to access the application.
- 2) The initial Login Screen will appear. Please fill this out as you had in the past by checking the guest box and then the **Login** button.



- 3) The Main Menu will appear. Select the application you wish to access from the Main Menu:



- 4) A second log-in screen with the name “Single Sign On Pilot” under the name “Secure Systems” will appear. Enter your username (your H-ID) and *the password that you use when logging into your windows desktop computer*:

- 5) For users that have changed HUD locations (i.e. from Headquarters to a Field Office), the following screen will appear. You must identify the LAN/Windows domain that is appropriate. Look for the first “DC=” entry in the dropdown menu, and select the one that corresponds to your LAN/Windows domain. If you have any questions about your LAN/Windows domain, contact your network administrator.

- 6) You will now be able to access the application you selected from the main menu. If you want to enter a different system and have not closed your browser window, you will not need to log in again. However, once you have closed your browser, you will need to complete these steps to log into another system.